

Buffalo & Erie County Greenway Fund Standing Committee

City of Buffalo • Erie County • Buffalo Olmsted Parks Conservancy • New York Power Authority

Minutes of the December 19, 2017 Meeting

Phillips Lytle LLP, One Canalside, 125 Main Street, Buffalo, NY

The meeting followed the agenda and was opened by Chairman Alan J. Bozer.

1. The meeting was called to order at 8:34 AM.
2. Roll Call and Remarks:
Members in Attendance: Alan J. Bozer, Brendan R. Mehaffy, Thomas R. Hersey, Jr. and Carol Jasen Sampson.
Chairman Bozer acknowledged that this is a required meeting in order to formally approve today's agenda items with representation by all four Committee members.

Also present:

Jason Paananen- Alternate, City of Buffalo

Julie Barry- Alternate, County of Erie

Jean McKeown- Community Foundation for Greater Buffalo

3. Meeting Minutes
Motion to adopt the meeting minutes of November 27, 2017. Moved by Thomas R. Hersey, Second by Carol Jasen Sampson.
Approved 4-0.
4. Approval of Resolution implementing investment directions under Section 2.1 of Trust Agreement with Manufacturers and Traders Trust Company
Chairman Bozer advised the committee that under the proposed investment the Greenway funds are safer. As part of the investment directions, NYPA will be providing to the financial institute, M&T, a letter to designate the Greenway Chairman to be authorized to conduct investment funding transactions. Quarterly cash flows will be provided by Jean McKeown necessary for investment transactions.

Motion to adopt the investment directions under Section 2.1 of Trust Agreement with M&T. Moved by, Brendan R. Mehaffy , Second by Thomas R. Hersey, Jr.
Approved 4-0.
5. Approval of Amended Grants Management Services Agreement with the Community Foundation for Greater Buffalo
Jean McKeown provided an overview of the amended agreement.
Motion to adopt the Amended Grants Management Services Agreement with the Community Foundation for Greater Buffalo. Moved by, Brendan R. Mehaffy , Second by Thomas R. Hersey, Jr.
Approved 4-0.

6. Approval of County of Erie Black Rock Canal Phase 3 Grant Reassignment of Remaining Balance

Jean McKeown advised the committee that she requires a project update from the County of Erie on the remaining funds in the Black Rock Canal Phase 3 grant. Reassignment of the remaining balance to the Shoreline Trail project was deferred.

Thomas R. Hersey, Jr. advised the committee that the County of Erie was recently granted \$200,000 under the Consolidated Funding Application (CFA) for the Shoreline Trail project.

7. Other Business:

Thomas R. Hersey, Jr. notified the committee that the State of NY is advancing signage under the Governor's Empire State Trail initiative. Expressing concern of the number of plans, i.e. state, county, city and towns implementing independent signage, Mr. Hersey will report back to the committee of his findings on the State's trail signage program and coordination with other signage efforts.

Carol Sampson advised the committee that the Governor's office is interested in the status of Greenway awarded projects. As a result, the committee may obtain recognition of the economic benefit of Greenway funded projects in WNY.

The Committee had a short discussion on two open grant awards:

- 1) A letter requesting a project status update to the Valley Community Association on the 2015 Greenway awarded project: Wharf Shelter- Buffalo River Fest Park will be transmitted by Chairman Bozer. The letter will request the information to be received no later than January 31, 2018.
- 2) The Town of Grand Island greenway project, Bicentennial Park- Scenic Woods Phase I & IA has not progressed as far as the committee can ascertain and a project status update is anticipated to be obtained prior to Q2.

8. Next Meeting:

To be announced.

9. A motion to adjourn was made by Thomas R. Hersey, Jr., Second by Brendan R. Mehaffy. Meeting adjourned 9:34 AM.